



TOWN OF BEAUFORT FY 2016 BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of the Town of Beaufort, North Carolina:

SECTION I: GENERAL FUND

A. REVENUES

It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2015, and ending June 30, 2016

AD VALOREM TAXES.....	\$2,607,250
INTERGOVERNMENTAL.....	1,769,300
PERMITS & FEES.....	587,000
SALES & RENTALS.....	266,500
WATER/SEWER ADMIN.....	30,000
OTHER.....	3,000
UNAPPROPRIATED FUND BALANCE.....	200,000
TOTAL.....	\$5,463,050

B. EXPENDITURES AUTHORIZED BY DEPARTMENT

The following amounts are hereby appropriated to each department in the General Fund for the operation of the Town government and its activities for the fiscal year beginning July 1, 2015, and ending June 30, 2016:

GOVERNING BODY.....	\$241,075
ADMINISTRATION.....	490,250
FINANCE.....	339,400
POLICE.....	1,207,100
PLANNING & INSPECTIONS.....	262,150
PUBLIC WORKS.....	1,958,590
FACILITIES & PARKS.....	169,316
TRANSFER TO THE FIRE FUND.....	795,169
TOTAL.....	\$5,463,050

SECTION II: FIRE FUND

A. REVENUE

It is estimated that the following revenues will be available in the Fire Fund for the fiscal year beginning July 1, 2015, and ending June 30, 2016

GENERAL FUND ALLOCATION.....	\$795,169
FIRE DISTRICT PROPERTY TAX	316,470
FIRE DISTRICT SALES TAX.....	95,000
HARLOWE DISTRICT TAX.....	77,907
OTHER.....	1,800
TOTAL.....	\$1,286,346

B. EXPENDITURES AUTHORIZED BY DEPARTMENT

The following amounts are hereby appropriated in the Fire Fund for the operation of the Town of Beaufort's Fire Department for the fiscal year beginning July 1, 2015, and ending June 30, 2016:

TOTAL.....\$1,286,346

SECTION III: UTILITY FUND

A. REVENUE

It is estimated that the following revenues will be available in the Utility Fund for the fiscal year beginning July 1, 2015, and ending June 30, 2016

REGULAR REVENUE WATER.....	832,000
REGULAR REVENUE SEWER.....	2,160,000
LOAN PROCEEDS.....	525,000
OTHER.....	91,600
RESTRICTED FUND BALANCE.....	333,000
TOTAL.....	\$3,941,600

B. EXPENDITURES AUTHORIZED BY DEPARTMENT

The following amounts are hereby appropriated to each department or division in the Utility Fund for the operation of the Town government and its activities for the fiscal year beginning July 1, 2015, and ending June 30, 2016:

WATER DIVISION.....	925,710
SEWER DIVISION.....	1,403,045
WASTEWATER TREATMENT DIVISION.....	1,612,845
TOTAL.....	\$3,941,600

SECTION IV: AD VALOREM TAX

There is hereby levied a tax at a the rate of thirty-four-and-three-quarter cents (\$0.3475) per one hundred dollars (\$100) valuation of property as listed for taxes as of January 1, 2015, in the General Fund in Section I of this ordinance. This rate is applied to an estimated total valuation of real and personal property (excluding motor vehicles) for the purpose of taxation of \$730,996,202. In accordance with the NC General Statutes 159-13, the estimated rate of collection for property taxes for the FY15 fiscal year beginning July 1, 2015 is 96.4%, based on the collection rates of the fiscal year ending June 30, 2015.

SECTION V: AMENDMENTS

- a. Pursuant to General Statutes 159-15, this budget may be amended by submission of proposed changes to the Board of Commissioners
- b. Notwithstanding the above subsection (a) above, the Town Manager is authorized to transfer funds from one appropriation to another within the same fund in an amount not to exceed \$25,000. Any such transfers must be reported to the Board of Commissioners at its regular meeting.
- c. Funds may not be transferred between funds without prior approval from the Board of Commissioners.

SECTION VI: DISTRIBUTION

Copies of this ordinance shall be furnished to the Town Manager/Finance Officer, Assistant Town Manager, and the Deputy Finance Director to be kept on file by them for their direction in the disbursement of funds.

Adopted this 8th day of June, 2015

ATTEST:

Jennifer Allen
Town Clerk

Richard Stanley
Mayor

TOWN OF BEAUFORT FY16 FEE SCHEDULE

EFFECTIVE DATE: July 1, 2015

PLANNING & INSPECTIONS – PERMITTING FEES

RESIDENTIAL

Residential permits are required for all work involving the following:

- Work performed to residential and/or farm structures costing \$5,000 and above
- Work involving changes to load-bearing features
- Work involving plumbing, heating & air conditioning, and electrical systems (including appliances)
- Any project larger than 12' in length, height, or width

NEW STRUCTURES & ADDITIONS

Building & Insulation (heated/unheated space)	\$50.00 base fee + \$0.12/sq. ft. for first 1,000 sq. ft. then \$.06/sq ft. thereafter
Electrical (heated/unheated space)	\$50.00 base fee + \$.06/sq. ft.
Mechanical (heated space only)	\$50.00 base fee + \$.06/sq. ft.
Plumbing (heated space only)	\$50.00 base fee + \$.06/sq. ft.
Homeowner's Recovery Fee*	\$10.00/structure

NEW PORCHES, DECKS, SHEDS, DOCKS, PIERS, BULKHEADS, ETC.

Building & Insulation	\$50.00 base fee + \$.06/sq. ft.
Electrical	\$50.00 base fee + \$.06/sq. ft.
Mechanical	\$50.00 base fee + \$.06/sq. ft.
Plumbing	\$50.00 base fee + \$.06/sq. ft.
Homeowner's Recovery Fee*	\$10.00/structure

*100% of the Homeowner's Recovery Fee is sent quarterly to the General Contracting Board; fee is only assessed to contractors with a current NC General Contracting License.

RENOVATIONS AND ALTERATIONS TO EXISTING STRUCTURES

Renovations & Repairs (For projects valued in excess of \$5,000, the fee assessed for Renovations & Repairs is inclusive of all other fees listed below.)	\$8.00 per \$1,000.00 construction value
Electrical additions/changes	\$50.00/system
HVAC additions	\$50.00/unit
Plumbing	\$50.00

MISCELLANEOUS

Re-inspection fee (applies to third attempt and beyond)	\$50.00/visit
Minimum permit fee	\$50.00
House moving	Same as new construction
Demolition	\$50.00/structure
Gas pumps/Storage tanks	\$50.00 + \$20.00/unit
Signs	\$50.00 + \$1.50/sq. ft.
Fire sprinkler/Alarm systems	\$50.00 + \$.06/sq. ft.
Working without a permit	Double the permit fee unless waived by Inspector

COMMERCIAL

COMMERCIAL STRUCTURES & ADDITIONS

Building & Insulation (heated/unheated space)	\$50.00 base fee + \$0.25/sq. ft. for first 1,000 sq. ft. then \$.15/sq ft. thereafter
Electrical (heated/unheated space)	\$50.00 base fee + \$0.09/sq. ft. for first 1,000 sq. ft. then \$.05/sq ft. thereafter
Mechanical (heated space only)	\$50.00 base fee + \$0.09/sq. ft. for first 1,000 sq. ft. then \$.05/sq ft. thereafter
Plumbing (heated space only)	\$50.00 base fee + \$0.09/sq. ft. for first 1,000 sq. ft. then \$.05/sq ft. thereafter

COMMERCIAL PIERS, BULKHEADS, JETTIES, DOCKS, RETAINING WALLS, DECKS, ETC.

Building & Insulation	\$50.00 base fee + \$0.12/sq. ft. for first 1,000 sq. ft. then \$.06/sq ft. thereafter
Electrical	\$50.00 base fee + \$0.06/sq. ft.
Plumbing	\$50.00 base fee + \$0.06/sq. ft.

COMMERCIAL OUTBUILDINGS

- Commercial Outbuildings includes airport storage structures (except hangars), and warehouse buildings, but does not include shell buildings or multiple storage structures.

Building & Insulation	\$50.00 base fee + \$0.13/sq. ft. for first 1,000 sq. ft. then \$.08/sq ft. thereafter
Electrical	\$50.00 base fee + \$0.05/sq. ft. for first 1,000 sq. ft. then \$.03/sq ft. thereafter
Mechanical	\$50.00 base fee + \$0.05/sq. ft. for first 1,000 sq. ft. then \$.03/sq ft. thereafter
Plumbing	\$50.00 base fee + \$0.05/sq. ft. for first 1,000 sq. ft. then \$.03/sq ft. thereafter

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OTHER APPLICATION FEES

Beaufort Historic Preservation Commission Submission	\$25.00/application
Rezoning Request	\$200.00/application
Variance Request	\$200.00/application
Preliminary Plat Approval	\$100.00/application
Final Plat/Subdivision Approval	\$100.00/application
Special Use Permission	\$200.00/application
Site Plan Review	\$100.00/application

BUSINESS REGISTRATION FEE

A registration fee of \$25.00 for all new businesses beginning operation within the Town limits.

FIRE SAFETY

INSPECTION PROGRAM

1 st Inspection (initial)	No charge
2 nd Inspection (after 30 days)	No charge
3 rd Inspection	\$25.00 + \$25.00 fine per violation per day until corrected
4 th Inspection	\$50.00 + \$25.00 fine per violation per day until corrected

- After 4th inspection, the inspection fee increases incrementally by \$25 for each inspection with a fine of \$25 per violation per day until corrected.
- After the 2nd inspection, a request for an extension and waiver of fees can be submitted for approval.

LIFE SAFETY VIOLATIONS FINES AND FEES

1 st Offense	Must be corrected immediately; verbal warning with a written letter sent within 72 hours
2 nd Offense in 6 months	Must be corrected immediately; \$150.00+ \$20.00 per violation; warning letter sent within 72 hours
3 rd Offense in 6 months	Business is closed for 24 hours; \$250.00 + \$40.00 per violation

DEFINITIONS

- *Over Occupant Limit/Overcrowding:* A condition that exists when either there are more people in a building, structure or portion thereof than have been authorized or posted by the fire code official, or when the fire code official determines that a threat exists to the safety of the occupants due to persons sitting and/ or standing in locations that may obstruct or impede the use of aisles, passages, corridors, stairways, exits or other components of the means of egress. **Each person over occupancy is considered a violation.**
- *Locked/Blocked/Impeded Means of Egress:* Any obstruction in the required width of a means of egress. ("Means of Egress" is the continuous and unobstructed path of vertical and horizontal egress travel from any point in a building or structure to a public way, consisting of three separate and distinct parts: the exit access, the exit, and the exit discharge.)
- *Impairment of Fire Detection, Extinguishment and Related Equipment:* Failure to have required testing and maintenance conducted of fire alarm system(s), fire sprinkler systems and/or alternative automatic fire extinguishing systems (includes commercial hood and duct systems, wet –chemical, dry-chemical, foam, carbon dioxide systems, halon systems and clean agent systems) and to have required documentation of test(s).
- Assemblies with Impaired Fire Detection/Extinguishment Equipment must provide a Fire Watch person while the building is occupied or will be closed.

GENERAL VIOLATION FEES

Parking in a fire lane or in front of a fire hydrant \$100.00 per violation
Assault on a Fire Code Official \$100.00 per violation

Nuisance Fire Alarms

After 4th nuisance alarm in a single calendar year \$100.00

After 5th nuisance alarm in a single calendar year \$200.00

*If a business owner/occupant can show documentation that the system has been serviced by a Fire System Technician since the 3rd nuisance alarm, then the fee will be waived. The alarm count will start new for the calendar year after the system has been serviced.

Fire Detection & Suppression System work and/or modification without plan submittal and approval: \$150.00

WATER, SEWER & SOLID WASTE COLLECTION

SERVICE CHARGES

New Water Account Service Fee (waived if set up on Bank Draft)	\$25.00
New Account Service Deposit (3/4" meter)	\$75.00
New Account Service Deposit (1" meter)	\$100.00
New Account Service Deposit (1 1/2" meter)	\$140.00
New Account Service Deposit (2" meter)	\$275.00
Transfer Account	\$25.00
Cleaning/Renovation/Inspection (available for a 2 week period plus water and sewer usage)	\$25.00
Fire Hydrant Meters (includes mobilization, on site employee and 5,000 gallons of water, additional gallons \$.01 each)	\$75.00
Reconnect Fee	\$25.00
After Hours Reconnect Fee	\$75.00
Week End Call Out	\$75.00
Meter Tampering	\$100.00
Meter Testing	\$30.00
Irrigation/Dock Meter- Tap Fee	\$500.00
Returned Check Fee	\$25.00
Solid Waste User Fee- Residential	\$11.00
Late Fees - added to late portion	10%

IMPACT & TAP FEES

Meter Size	Water Tap Fee	Sewer Tap Fee	Water Impact Fee	Sewer Impact Fee
3/4"	\$500.00	\$750.00	\$3,000.00	\$3,000.00
1"	\$630.00	\$750.00	\$3,500.00	\$3,500.00
1 1/2"	\$1,075.00	\$750.00	\$4,300.00	\$4,300.00
2"	\$1,375.00	\$750.00	\$5,300.00	\$5,300.00
3"	*\$575.00	\$750.00	\$7,600.00	\$7,600.00
4"	*\$625.00	\$750.00	\$11,900.00	\$11,900.00
6"	*\$850.00	\$750.00	\$19,200.00	\$19,200.00
8"	*\$1175.00	\$750.00	\$25,800.00	\$25,800.00

* All taps larger than 2" shall be installed at the developers cost in accordance with the Town of Beaufort standards and developers shall pay a tap-on fee applicable to the above schedule.

*All water and sewer taps made outside the Town limits will be double the in-town rates shown above. Water or Sewer impact fees outside Town limits are negotiable but will not exceed 2X rates shown above.

*Upgrades in service, i.e. changing from a 3/4" meter to a 1" meter, will be subject to a difference in the water tap, water impact, and sewer impact fees.

USAGE RATES

WATER	In-Town Monthly Rate	Out- of Town Monthly Rate
	Fixed rate for all Users	Fixed rate for all Users
3/4"	\$11.00	\$22.00
1"	\$18.20	\$36.40
1 1/2"	\$38.00	\$76.00
2"	\$65.90	\$131.80
3"	\$146.90	\$293.80
4"	\$259.40	\$518.80
6"	\$578.00	\$1,156.00
Variable Charge per 1000/gallons	\$2.80	\$4.20

SEWER	In-Town Monthly Rate	Out- of Town Monthly Rate
	Fixed Rate for all Users	Fixed rate for all Users
3/4"	\$19.00	\$38.00
1"	\$29.80	\$59.60
1 1/2"	\$59.50	\$119.00
2"	\$101.35	\$202.70
3"	\$222.85	\$445.70
4"	\$391.60	\$783.20
6"	\$869.50	\$1,739.00
Variable Charge per 1000/gallons	\$11.85	\$17.78 (ETJ)
Variable Charge per 1000/gallons		\$20.74 (NGB)
Variable Charge per 1000/gallons		\$23.70 (beyond NGB)

STORMWATER FEES

RESIDENTIAL

Residential Unit \$4.00/month

COMMERCIAL

Equivalent Residential Unit (ERU) \$4.00/month

ERU = 1708 (sq.ft.) of Effective Impervious Area (EIA)

EIA= Impervious Area (sq.ft.) + 15% Pervious Area (sq.ft.)

MISCELLANEOUS FEES

Tent Permit\Inspection	\$50.00
Public Records Request (paper copies)	\$.15/page
Public Records Request (recording of meeting)	\$1.00/CD
Off Duty Officer Request	\$32.50/hr.
Parking Ticket	\$20.00
Parking Ticket in Handicap Space	\$100.00
Golf Cart Registration	\$75.00
Cemetery Administration Fee	\$25.00
Special Event Parking	\$10/day or \$25/event
Fire Works Display	\$50.00