

Parking Violations Appeal Form

**Parking Violations
Beaufort Police Department
610 Broad Street
Beaufort, NC 28516
252-728-4561**

| |
|----------------------|
| OFFICE USE |
| Marked: _____ |
| Date Received: _____ |
| Ticket Paid: _____ |

You have the right to appeal parking citations issued for violations of the Town of Beaufort. The appeal must be filed with the Police Department within ten business days of the date of the citation. Appeals that are incomplete or filed after the ten-day period will not be considered. There is a limit of two appeal opportunities, per person/vehicle per year. After the first appeal is filed, all other citations to be appealed must be paid prior to submittal.

Date: _____

Name Of Appellant: _____

Social Security Number: _____ Telephone: _____

Mailing Address: _____

Citation Information

| Ticket Number | License Plate | Date of Ticket | Violation |
|---------------|---------------|----------------|-----------|
| _____ | _____ | _____ | _____ |

The following information is details of my case. (Use reverse side if continuation is necessary).

I affirm that this information is true and correct.

Signature of Appellant: _____

Action by the Citation Appeal Committee

DATE OF COMMITTEE REVIEW: _____ TICKET NUMBER: _____

Approved _____ Denied _____ Reduced _____ Amount Due: _____

Comments: _____

Appeal Coordinator

Date