

Town of Beaufort
Police Department

610 Broad Street
PO Box 268 Beaufort, North Carolina 28516-0268
Telephone (252)728-4561 Fax (252) 728-1254

AUTHORIZATION TO RELEASE INFORMATION

To Whom It May Concern:

I am an applicant for a position with the Beaufort Police Department. In order to determine my suitability for employment, I understand that the Beaufort Police Department, Beaufort, North Carolina must make a thorough investigation of my personal records and personal background. It is in the public's interest that all relevant information concerning my personal and employment history be disclosed to the above agency.

Therefore, I _____ DOB, _____, Operators License # _____, do hereby request and authorize any bank, credit union, lending of financial institution, credit bureau, consumer report agency, retail business establishment, former and present employer, educational institution, doctor or other health care professional including mental health, alcohol treatment center, hospital or other repository of medical records, insurance company, governmental agency, criminal and civil courts, certification/licensing commission, military organization, and any other individual agency to produce and provide copies of any and all information to the authorized agent of the Beaufort Police Department, Beaufort, North Carolina regarding me whether of a privileged or confidential nature.

Moreover, I hereby release the Beaufort Police Department, Beaufort, North Carolina from any civil or criminal liability whatsoever for seeking such requested information and for evaluating such information as it relates to my employment with the Town of Beaufort. And, I hereby release the issuing agency and its agents and employees, both individually and collectively, from any and all liability for damages whatever kind, which may at any time result because of compliance with this authorization and request.

I further waive all right to inspect or review any information compiled in reference to my application for employment as allowed by law. I do further authorize the Beaufort Police Department, its agents and employees, to release copies of any and all information to any agency or entity regulating the certification, authority or conduct of law enforcement officers. This is to include, but not limited to: North Carolina Criminal Justice Education & Training Standards Commission. North Carolina Sheriffs' Education & Training Standards Commission. North Carolina Attorney General's Office, agencies

of other states and the federal government, and the applicant's/officer's employing agency.

I hereby acknowledge that this authorization is valid for one (1) year or until the employment application or investigative process has been completed, whichever is later.

A copy of this document is considered valid, just as the original.

I have read and fully understand the above statements.

Applicant/Officer Signature

Printed Name

Address_____

Phone Number_____

STATE OF NORTH CAROLINA
COUNTY OF _____

Subscribed and sworn to before me,
this is the ____ day of _____, _____.

Notary Public & Seal

My Commission Expires: _____