



**APPLICATION FOR AMENDMENT TO
THE BEAUFORT ZONING MAP**

Instructions: Please complete the form below and include all required attachments, including the **\$200.00 application fee** and return to Town Hall, 215 Pollock Street, PO Box 390, Beaufort, NC, 28516. Incomplete applications will not be processed. Please contact Town Hall at (252) 728-2141 with any questions.

APPLICANT INFORMATION

Applicant Name: _____

Applicant Address: _____

Phone Number: _____ Email: _____

Property Owner Name: _____

Address of Property Owner: _____

Phone Number: _____ Email: _____

PROPERTY INFORMATION

Property Address: _____

15 Digit PIN: _____ Lot/Block Number: _____

Size of Property (in square feet or acres): _____

Current Zoning: _____ Requested Zoning: _____

Current Use of Property:

Residential

Vacant

Commercial

Other: _____

Applicant Signature

Date: _____

Property Owner Signature (if different than above)

Date: _____

A fee of \$200 to the Town of Beaufort must accompany this application.

OFFICE USE ONLY

Revised 6/07

Received by: _____

Reviewed for Completeness By: _____

Date: _____

Date Deemed Complete and Accepted: _____

REQUIRED ATTACHMENTS FOR AN AMENDMENT TO THE BEAUFORT ZONING MAP

Please provide the following as attachments to the zoning map amendment form:

1. A statement as to whether or not the proposed zoning amendment is consistent with the Beaufort Land Use Plan.
2. A statement as to how the zoning amendment will promote the public health, safety or general welfare of the Town of Beaufort.
3. Proof of ownership (For example: a copy of the deed or city tax statement). If a property is owned by more than one individual or if multiple properties under different ownership are applying under one request, attach a statement and signatures indicating that all owners have given consent to request the zoning change.
4. An area map of property to scale which includes:
 - North Arrow;
 - All Property lines and accurate property line dimensions;
 - Adjacent streets and names;
 - Location of all easements;
 - Location of all structures;
 - Zoning classifications of all abutting properties.If larger than 11" by 17" , submit 20 copies with the application.
5. A TYPED list all property owners (with addresses) within 100 feet of the boundary lines of all properties requested to be rezoned (notification of adjacent property owners by the Town is required by North Carolina law).