

Parking Violations Appeal Form

**Parking Violations
Beaufort Police Department
610 Broad Street
Beaufort, NC 28516
252-728-4561**

OFFICE USE
Marked: _____
Date Received: _____
Ticket Paid: _____

You have the right to appeal parking citations issued for violations of the Town of Beaufort. The appeal must be filed with the Police Department within 10 (ten) business days of the date of the citation. Appeals which are incomplete or filed after the ten-day period will not be considered. There is a limit of 2 (two) appeal opportunities, per person/vehicle per year. After the first appeal is filed, all other citations to be appealed must be paid prior to submittal.

DATE: _____

NAME OF APPELLANT: _____

SOCIAL SECURITY NUMBER: ***-**-_____ TELEPHONE: _____

MAILING ADDRESS: _____

Citation Information

Ticket Number	License Plate	Date of Ticket	Violation
_____	_____	_____	_____

The following is a description of the details of my case. (Use reverse side for continuation is necessary.)

I affirm that this information is true and correct.

Signature of Appellant: _____

Action by the Citation Appeal Committee

DATE OF COMMITTEE REVIEW: _____ TICKET NUMBER: _____

Approved _____ Denied _____ Reduced _____ Amount Due: _____

Comments: _____

Appeal Coordinator

Date