



Beaufort Police Department

P.O. Box 268

Beaufort, N.C. 28516

Phone: 252-728-4561 ~ Fax: 252-728-1254

Return completed form to the police department.

Emergency Contact Information - If the police have an emergency condition at your business after hours, they might need to contact a key holder.

Business Address: _____

Business Name: _____

Business Phone #: _____ Business Fax #: _____

Owner's Name: _____

Owner's Address: _____

Owner's Home Phone #: _____ Cell Phone #: _____

Owner's Email Address: _____ Pager #: _____

In case of Emergency:

Name of Alarm Company: _____

Alarm Company Phone #: _____

List the person(s) who can respond to the business with authority to open or lock up the premises:

1. Name: _____ Address: _____

Phone # _____ Cell Phone # _____ Pager # _____

2. Name: _____ Address: _____

Phone # _____ Cell Phone # _____ Pager # _____

3. Name: _____ Address: _____

Phone # _____ Cell Phone # _____ Pager # _____

THIS IS VERY IMPORTANT!

Please keep information up to date. If any changes occur, notify the Police Department immediately or request a new form to fill out.

Date: _____